**SUPERVISORS ENSURE PRESTART FORM IS COMPLETED, AND ANY RELEVANT FEEDBACK IS RECORDED**

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| **Project Name:** | METRO TUNNEL PROJECT **PARKVILLE 7113WP** | | | | | | | | | | |
| **Workplace / Area:** | **Parkville** | | **Date:** | Thur 20-06-2024 | | | **DAY** | **0630** | | **NIGHT** | **1500** |
| Day Meeting Conducted By / Supervisor’s Name: | | | | | Signature: | | | | | | |
| Night Meeting Conducted By / Supervisor’s Name: | | | | | Signature: | | | | | | |
| **Emergency Preparedness** | | | | | | | | | | | |
| **Site Controller** | | **Anesti Papatolis** | | | **Chief Warden** | | | | **Anesti Papatolis** | | |
| **Site Deputy Controller (day)** | | **Duncan Lourdes** | | | **Site Deputy Controller (Night)** | | | | **Nathan Colasante** | | |
| **First-Aider (Day)** | | **Clint 0414 677 181** | | | **First Aider (Night)** | | | | **Paula 0413757676** | | |
| **Warden** | | **Refer Site Posters** | | | **Project Information Line** | | | | **1800 105 105** | | |
| **WWN Member (Min. 1)** | | **Matt Rawson** | | | **Mental Health First Aider** | | | | **Clint 0414 677 181** | | |
| **SAFETY FOCUS** | | | | | | **On This Day** | | | | | |
| **GMR 5: I will protect myself and others from falling objects and falls from Heights** | | | | | | There is actually a word for someone giving an opinion on something they know nothing about. An 'ultracrepidarian' is someone who voices thoughts beyond their expertise. | | | | | |
| **WEATHER FORECAST** | | | | | | | | | | | |
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| Grattan St open to traffic – use pedestrian crossing | | | | | | | | | | | |
| **Changes to site access** | | | | | | | | | | | |
| * **All deliveries to Barry St** * **B4 West limited access due to tile cleaning & sealing** * **Lift 6/7 builder’s lift to B2 & lift 10 to B4** * **Barry St North of the sheds is not an access path** * **B3 restricted access RPE due to fire spray rectification works – use East Stair/Lift 10**   **Commissioning Zones (NO ACCESS)** | | | | | | | | | | | |
| **Stairs**: \* KEEP CLEAR at all times **No parking of Bikes/ E-Scooters etc** | | | | | | | | | | | |
| **RAIL/ TUNNEL:** B4- DON’T move Temporary fence panels unless directed by Parkville Superintendent Anesti Papatolis and you hold the appropriate permits | | | | | | | | | | | |

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| **Notices** – alerts, lessons learned, toolbox, notifications, feedback, general comments |
| ALL- Please take care of finished works and add protection to them as required |
| Please don’t walk through the newly planted landscape areas. |
| Please ensure all fences and gates are secure, all tools are packed up. The areas are more exposed to the public, and there have been several recent instances of trespassing. |
| The Workzone around chiller café/TVS West/ Demolition zone is not a thoroughfare.  Only personnel with works in that area are allowed access.  Be aware that Delta will have tandems running in the Barry St driveway. |
| Some temporary Distribution Boards have been placed onto pallets to facilitate works. They are not to be moved without authorisation |
| BE AWARE: Escalators are live. From 01/06, the escalators will be left in an energised state. Schindler will no longer have blanket isolations in place.  If you are required to work on the escalators or in the escalator voids, you will need to have an authorised isolation permit issued against your own scope of work. |
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| **PARKVILLE STATION PERMANENT FIRE SYSTEM IS LIVE**  **SMOKING OR VAPING IN BUILDINGS AND STATION PLATFORMS IS NOT PERMITTED. DESIGNATED SMOKING BAYS (EXTERNAL TO THE STATION BOX) MUST BE USED AT ALL TIMES**  **PERSONS CAUGHT VAPING OR SMOKING WILL BE ASKED TO LEAVE SITE.**  **EMERGENCY SERVICES WILL BE CALLED OUT IN THE EVENT OF AN ALARM**  **PERMITS WILL BE IN PLACE FOR ALL WORKS IN THE STATION.**  **ISOLATIONS MUST TAKE PLACE BEFORE COMMENCING ANY WORKS**  **THAT MAY CAUSE:**  **HEAT – DUST – VAPOUR** |
| Tile cleaning & sealing B4 stay out of barricaded area |
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| **Changes to site access cont: Parkville- B0 15-06-2024** |
| **COMMISSIONING** |
| **IF YOU ARE NOT PART OF THE SPECIFIC COMMISSIONING WORK GROUP IN CONTROL OF AN AREA, YOU DO NOT ENTER THAT AREA**  **ALL PERSONNEL REQUIRED TO WORK IN AN ENERGISED AREA MUST HAVE AN AUTHORISED PERMIT & PERMIT HOLDER IN PLACE AND MUST BE SIGNED ONTO THE PERMIT**  **HV & LV ELECTRICITY-**   * **All live**- **All supervisors, permits are required for these areas on or around, that have become Post PICO - Commissioning, or energised zones, recently over the last week. Please check daily pre starts.** * **HV B supply at CBDS**   **VT**   * **All lifts and escalators are LIVE (permit required)**   **MEP-**  • **All station box deemed as Energised Zones**   * **BES 029 retail energisation 6/6 & 07/06– PKV-RDB-0301, 0302, 0303, 0304, 0305, 0306, 0401, 0402, 0403, 0404, 0405, 0406, 0407, NDB-0409**   **Smoke detectors are LIVE+ West Box fire door live**   * **All Mechanical assets on B1, B2, B3, B4 are energised.** Works in these areas to be completed under permit   **MTM/ RNA/ RTF-**   * **RNA Testing and Commissioning of OCS Assets from associated Equipment Racks/Panels on all Levels (B4/B3/B2/B1/Pubic Realm). Inclusive of Camera Alignment/Access Control/Passenger Information Display/ Lift Control** * **RNA Testing and Commissioning of OCS Assets from associated Equipment Racks/Panels on all Levels (B4/B3/B2/B1/Pubic Realm). Inclusive of Camera Alignment/Access Control/Passenger Information Display/ Lift Control** * **18/06 – Notification of Energisation of Mi-KI ATS and Mi-KI Rack will take place on the 19/06.**   Any works within the tunnel will require an approved TAAN permit issued by the TACO team**.**  **Mechanical moment of dampers site wide can open and close without notice on all levels that Sage will be doing checks on. This will only be in Commissioning/Energised zone & permit required before entering** |
| |  |  | | --- | --- | | A picture containing text, clipart  Description automatically generated | **Ensure barricading for commissioning and energised zones is maintained to effectively delineate areas.** Refer to **Pink Wall** in front of B1 Material hoist for additional information. | |
| **B3 East south corridor; Restricted areas on the commissioning markups. Please note the following:**   * No access without a permit. * Sign out a lock block with permit to secure the doors in position. This must be returned daily, signed in and out on the register. * Fans must be switched off and out of service. This is to prevent doors from being under pressure or slamming shut. * Contact your supervisor before entering/leaving the area to discuss the scope of work and how long you will be there. * Have 2-way radio communication in place before entering the area. * Never enter the area alone. Always work in teams. |
| **When working with power tools in a commissioned & energised zone e.g. B4…**   * + - * Temporary construction power will have been removed. * There will be a selected number of designated permanent power outlets- GPOs, for use * A tested (daily), tagged (3 month electrical & 1 month for RCD) and verified RCD box must be used at all times from the designated GPO outlets for tools to plug into. |
| **COMMISSIONING & ENERGISED MARK-UPS as of 16-05-2024**  **IF YOU ARE NOT PART OF THE SPECIFIC COMMISSIONING WORK GROUP IN CONTROL OF AN AREA, YOU DO NOT ENTER THAT AREA**  **B0**      **B1**    **B2**    **B3**    **B4** |
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| **DAILY PRE-START SIGN-ON**  Employees arriving after the meeting must be briefed on these Pre-Start requirements before commencing work. | | | | |
| **In signing the below, I confirm that:**  Date: 20 / 6 /2024  Parkville   1. **I understand the tasks involved in the day’s work activity and the controls that must be in place.** 2. **The TRAs and other control documents for the shift’s activities have been communicated to me.** 3. **I shall only perform the listed tasks where I have received training, have the required and current competencies and qualifications and the equipment and controls as discussed are in place.** | | | | |
|  | Name | RIW / Pegasus  (Card number) | Employer | Signature |
| 1. | Kai Longley | 004115131 | RNA | KL |
| 2. | Nigin Balakrishnan | 004 466 933 | RNA | NB |
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| **General Notes:** Treat ALL services as LIVE regardless.  **ALL TRADES CLEAN THEIR WORK AREAS**  **B4**   * MC - Housekeeping * RNA - Testing and commissioning   **B3**   * MC - Housekeeping * Dove - Fire proofing rectification * ATD - Painting defects * RNA - Testing and commissioning * Grandseal - Patching south corridor   **B2**   * ATD painting walls, floors + doors * Best Fab working retail * Stowe * MC cleaning * Mega removing temps * Minesco install cladding * Sealwell EV 1 Esc 3/4 * CRL inject roof Sth side * Wetspot tile infills and caulking * Dove Nth Mezz * ARC working on Askin BOH R/Parade * Cleanex cleaning B2 * Stilcon – stripping scaff at RMH Esc -12/13   **B1**   * MC - Housekeeping * CRL - Crack injecting main corridor * Mega - Temp power removals * Stowe - Lighting control   **WB**   * Symal defects   **RMH**   * 808 facade   **VCCC**   * 808 façade   **B0**   * Irrigation * Symal defects * CYP general yard duty * Project 1 line marking * Wetspot skylight 6 * DM Roads   **Chiller cafe**   * Chadoak plumbing * MC formwork * ATD painting | **Barry St**   * Chadoak sewer excavation * Matrix decommission water wells   **Main Canopy**   * 808 façade * Minesco caulking   **RPE**   * 808 facade   **GKC**  - ATD paint heritage fence  **EGL**   * ATD paint * MC pit defects   **TVS EAST**   * Wetspot cladding * ATD paint   **TVS WEST**  - Wetspot paving   * Minesco flashing * ATD paint   **Risers /Permits**  **PKV PERMIT REQUIRED IN ALL AREAS**   * Sealwell EV 1   **Traffic**   * x   **Cranes**   * X   **NIGHT SHIFT**   * MC - Housekeeping * Dove - Fireproofing * ARC - Patching * Mega - Temp removals   **Risers/Permits for NIGHT SHIFT**   * x |